

Consolidated financial statements of

# **ProntoForms Corporation**

December 31, 2015 and December 31, 2014  
(in Canadian dollars)

# ProntoForms Corporation

December 31, 2015 and 2014

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## Independent Auditor's Report

To the Shareholders of ProntoForms Corporation

We have audited the accompanying consolidated financial statements of ProntoForms Corporation, which comprise the consolidated statements of financial position as at December 31, 2015 and 2014 and the consolidated statements of comprehensive loss, consolidated statements of cash flows and consolidated statements of changes in shareholders' equity (deficiency) for the years then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with International Financial Reporting Standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained in our audits is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of ProntoForms Corporation as at December 31, 2015 and 2014 and its financial performance and its cash flows for the years then ended in accordance with International Financial Reporting Standards.

**Emphasis of Matter**

Without qualifying our opinion, we draw attention to Note 2 in the consolidated financial statements which indicates that the Company incurred a net loss of \$2,609,354 during the year ended December 31, 2015 and, as of that date the Company's deficit was \$24,209,480. These conditions, along with other matters as set forth in Note 2, indicate the existence of a material uncertainty that casts significant doubt about the Company's ability to continue as a going concern.

/s/Deloitte LLP

Chartered Professional Accountants  
Licensed Public Accountants

March 9, 2016

# ProntoForms Corporation

## Consolidated statements of comprehensive loss

years ended December 31, 2015 and 2014

(in Canadian dollars)

	2015	2014 (Note 1)
	\$	\$
<b>Revenue</b>		
Recurring revenue	8,101,311	4,953,633
Professional and other services	1,090,976	1,323,617
	<b>9,192,287</b>	<b>6,277,250</b>
<b>Cost of revenue</b>		
Recurring revenue	786,881	550,326
Professional and other services	1,103,351	1,090,714
	<b>1,890,232</b>	<b>1,641,040</b>
Gross margin	<b>7,302,055</b>	4,636,210
<b>Expenses</b>		
Research and development (Note 5)	2,877,484	1,726,229
Selling and marketing	4,743,965	2,418,536
General and administrative	2,367,112	1,679,565
	<b>9,988,561</b>	<b>5,824,330</b>
Loss from operations	<b>(2,686,506)</b>	(1,188,120)
Foreign exchange gain	398,859	199,939
Interest and accretion	(182,111)	(207,297)
Change in fair value of derivative liability (Note 10)	(139,596)	(154,483)
<b>Net loss and total comprehensive loss</b>	<b>(2,609,354)</b>	<b>(1,349,961)</b>
Net loss per common share basic and diluted (Note 11)	<b>(0.03)</b>	(0.02)
Weighted average number of common shares basic and diluted (Note 11)	<b>80,380,512</b>	71,474,157
<b>Share-based compensation included in accounts:</b>		
Cost of sales	14,361	8,385
Research and development	111,941	48,450
Selling and marketing	139,419	65,864
General and administrative	344,769	290,852
	<b>610,490</b>	<b>413,551</b>

# ProntoForms Corporation

Consolidated statements of financial position  
as at December 31, 2015 and December 31, 2014  
(in Canadian dollars)

	2015	2014
	\$	\$
<b>Assets</b>		
Current assets		
Cash and cash equivalents	3,987,388	2,305,625
Accounts receivable (Note 4)	2,052,610	1,349,479
Investment tax credits receivable (Note 5)	198,000	200,986
Unbilled receivables	106,352	114,516
Related party loan receivable (Note 14)	107,451	-
Prepaid expenses and other receivables (Note 6)	333,508	269,771
	<b>6,785,309</b>	<b>4,240,377</b>
Related party loan receivable (Note 14)	-	94,385
Property, plant and equipment (Note 7)	338,377	251,128
Intangible assets (Note 8)	120,106	2,713
	<b>7,243,792</b>	<b>4,588,603</b>
<b>Liabilities</b>		
Current liabilities		
Accounts payable and accrued liabilities	1,998,184	1,109,900
Deferred revenue	487,778	235,605
	<b>2,485,962</b>	<b>1,345,505</b>
Long-term debt (Note 10)	764,309	667,609
Derivative liability (Note 10)	1,056,142	916,546
	<b>4,306,413</b>	<b>2,929,660</b>
<b>Shareholders' equity (deficiency)</b>		
Share capital (Note 9)	23,073,926	20,757,654
Share-based payment reserve	3,050,933	2,501,415
Warrant reserve	1,022,000	-
Deficit	(24,209,480)	(21,600,126)
	<b>2,937,379</b>	<b>1,658,943</b>
	<b>7,243,792</b>	<b>4,588,603</b>

Approved by the Board

“Signed – Alvaro Pombo” Director

“Signed – Amar Bhalla” Director

# ProntoForms Corporation

Consolidated statements of cash flows  
years ended December 31, 2015 and 2014  
(in Canadian dollars)

	2015	2014
	\$	\$
Net inflow (outflow) of cash related to the following activities:		
<b>Cash flow from operating activities</b>		
Net loss	(2,609,354)	(1,349,961)
Items not affecting cash		
Share-based compensation	610,490	413,551
Accretion on long-term debt	96,700	85,069
Change in fair value of derivative liability	139,596	154,483
Amortization of property, plant and equipment	88,283	21,294
Amortization of intangible asset	38,352	5,270
Changes in non-cash operating working capital items (Note 18)	384,739	(677,321)
	<b>(1,251,194)</b>	<b>(1,347,615)</b>
<b>Cash flow from financing activities</b>		
Proceeds from private placement units	3,450,000	1,000,000
Payment of costs related to issuance of units	(249,500)	(86,338)
Proceeds from the exercise of warrants	-	2,083,334
Proceeds from the exercise of options	76,800	79,300
	<b>3,277,300</b>	<b>3,076,296</b>
<b>Cash flow from investing activities</b>		
Payment of tax obligation in exchange for related party loan receivable	(13,066)	(94,385)
Purchase of property, plant and equipment	(175,532)	(223,456)
Purchase of intangible assets	(155,745)	(1,449)
	<b>(344,343)</b>	<b>(319,290)</b>
Net cash inflow	<b>1,681,763</b>	1,409,391
Cash and cash equivalents, beginning of year	<b>2,305,625</b>	896,234
<b>Cash and cash equivalents, end of year</b>	<b>3,987,388</b>	<b>2,305,625</b>
Cash and cash equivalents consists of the following:		
Cash	<b>3,897,388</b>	2,215,625
Money market funds	<b>50,000</b>	50,000
Guaranteed investment certificates	<b>40,000</b>	40,000
	<b>3,987,388</b>	<b>2,305,625</b>
Supplementary information:		
Interest paid	<b>85,000</b>	85,000
Interest received	<b>142</b>	254

# ProntoForms Corporation

## Consolidated statements of changes in shareholders' equity (deficiency)

years ended December 31, 2015 and 2014

(in Canadian dollars)

	Share capital		Share-based payment reserve	Warrant reserve	Deficit	Shareholders' equity (deficiency)
	Number	Amount				
		\$	\$	\$	\$	\$
Balance at December 31, 2013	67,053,573	17,216,762	1,873,735	678,726	(20,250,165)	(480,942)
Share-based compensation	-	-	413,551	-	-	413,551
Net loss and comprehensive loss	-	-	-	-	(1,349,961)	(1,349,961)
Issuance of private placement of units (Note 9)	3,333,333	742,600	257,400	-	-	1,000,000
Costs related to issuance of units	-	(86,339)	-	-	-	(86,339)
Issuance of common shares on exercise of options	500,000	122,571	(43,271)	-	-	79,300
Issuance of common shares through CEO loan upon exercise of options (Notes 10 and 14)	1,626,984	-	-	-	-	-
Issuance of common shares on exercise of warrants	6,944,444	2,762,060	-	(678,726)	-	2,083,334
Balance at December 31, 2014	79,458,334	20,757,654	2,501,415	-	(21,600,126)	1,658,943
Share-based compensation	-	-	610,490	-	-	610,490
Net loss and comprehensive loss	-	-	-	-	(2,609,354)	(2,609,354)
Issuance of private placement of units (Note 9)	11,500,000	2,428,000	-	1,022,000	-	3,450,000
Costs related to issuance of units	-	(249,500)	-	-	-	(249,500)
Issuance of common shares on exercise of options	430,500	137,772	(60,972)	-	-	76,800
Issuance of common shares through CEO loan upon exercise of options (Note 14)	250,000	-	-	-	-	-
<b>Balance at December 31, 2015</b>	<b>91,638,834</b>	<b>23,073,926</b>	<b>3,050,933</b>	<b>1,022,000</b>	<b>(24,209,480)</b>	<b>2,937,379</b>

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

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### 1. Description of business

ProntoForms Corporation ("ProntoForms" or the "Company") researches, develops, and markets mobile business solutions which help customers quickly and flexibly automate field sales, field service and field data collection business processes. The Company was incorporated and is domiciled in Ontario, Canada. The Company is publicly traded on the Toronto Stock Exchange Venture Exchange ("TSXV") under the symbol "PFM" and has its registered address at 920-515 Legget Drive, Ottawa, Ontario.

Costs of \$1,641,040 that were included in expenses in prior year, have been reclassified to cost of revenue based on new presentation in the current year which improves transparency to users. The reclassification does not impact net loss or net loss per share. The opening financial position was not affected by the reclassification.

### 2. Basis of preparation

#### *(a) Statement of compliance*

The consolidated financial statements have been prepared in accordance with International Financial Reporting Standards ("IFRS") as promulgated by the International Accounting Standards Board.

These consolidated financial statements were approved and authorised for issue by the Board of Directors on March 9, 2016.

#### *(b) Basis of measurement*

These consolidated financial statements have been prepared on a historical cost basis. Historical cost is generally based upon the fair value of the consideration given in exchange for assets. The consolidated statements of comprehensive loss are presented using the function classification for expenses. Derivative liabilities are measured at fair value after initial recognition.

#### *(c) Basis of consolidation*

The consolidated financial statements include the accounts of ProntoForms Corporation and its wholly-owned subsidiaries ProntoForms Inc. (Canadian company), TrueContext Limited (U.K. company), and TrueContext Incorporated (U.S. company). Subsidiaries are entities controlled by the Company. The financial statements of subsidiaries are included in the consolidated financial statements from the date that control commences until the date that control ceases. The accounting policies of subsidiaries align with the policies adopted by the Company. All inter-company transactions, balances, profits and expenses have been eliminated.

#### *(d) Going concern*

The preparation of financial statements in accordance with IFRS contemplates the continuation of the Company as a going concern. As at December 31, 2015, the Company had not yet achieved profitable operations, had a net loss for the year of \$2,609,354 and has an accumulated deficit of \$24,209,480. The Company believes that certain sales-related efforts and financing initiatives will provide sufficient cash flow for it to continue as a going concern in its present form. However, there can be no assurance that the Company will achieve such results. In the absence of raising additional debt or equity financing or attaining sufficient revenues to achieve and sustain profitability there is substantial doubt regarding the Company's ability to continue as a going concern. The financial statements do not include any adjustments related to the recoverability and classification of recorded asset amounts, or the amounts and classification of liabilities that might be necessary should the Company be unable to continue its operations.

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

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### 3. Significant accounting policies

#### (a) Cash and cash equivalents

Cash and cash equivalents include cash on hand and highly liquid investments with original maturity dates of three months or less.

#### (b) Foreign currency translation

All figures presented in the consolidated financial statements and tabular disclosures to the consolidated financial statements are reflected in Canadian dollars, which is the functional currency of the Company and each of its subsidiaries.

Foreign currency transactions are translated into Canadian dollars at exchange rates in effect on the date of the transactions. Monetary assets and liabilities denominated in foreign currencies at the statement of financial position date are translated to Canadian dollars at the foreign exchange rate applicable at that date. Realized and unrealized exchange gains and losses are recognized through profit or loss.

Non-monetary assets and liabilities that are measured in terms of historical cost in a foreign currency are translated using the exchange rate at the date of the transaction.

#### (c) Property, plant and equipment

Property, plant and equipment are measured at cost less accumulated amortization and impairment losses. Amortization is provided using the following terms and method:

Computer equipment	Straight line	3 years
Furniture	Straight line	10 years
Office equipment	Straight line	3 years
Leasehold improvements	Straight line over term of related lease	

An asset's residual value, useful life and amortization method are reviewed at each financial year and adjusted if appropriate. When parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Gains and losses on disposal of an item of property, plant and equipment are determined by comparing the proceeds from disposal with the carrying amount of the property, plant and equipment and are recognized within other income in profit or loss.

#### (d) Intangible assets

Intangible assets are comprised of licensed computer software, capitalization of software development costs, and intellectual property which are recorded at cost less accumulated amortization and accumulated impairment losses. Amortization is provided using the following terms and method:

Licensed computer software	Straight line	3 years
Software implementation cost	Straight line	3 years
Intellectual property	Straight line	2 years

The estimated useful life and amortization method are reviewed at the end of each reporting period, with the effect of any changes in estimate being accounted for on a prospective basis.

#### (e) Impairment of long-lived assets

Long-lived assets, including property, plant and equipment and intangible assets are reviewed for impairment at each statement of financial position date or whenever events or changes in circumstances indicate that the carrying amount of an asset exceeds its recoverable amount. For the purpose of impairment testing, assets that cannot be tested individually are grouped together into the smallest group of assets that generates cash inflows from continuing use that are largely independent of the cash

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

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### 3. Significant accounting policies (continued)

#### *(e) Impairment of long-lived assets (continued)*

inflows of other assets or groups of assets (the cash-generating unit, or "CGU"). The recoverable amount of an asset or a CGU is the higher of its fair value, less costs to sell, and its value in use. If the carrying amount of an asset exceeds its recoverable amount, an impairment charge is recognized immediately in profit or loss by the amount by which the carrying amount of the asset exceeds the recoverable amount.

Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the lesser of the revised estimate of recoverable amount, and the carrying amount that would have been recorded net of depreciation/amortization had no impairment loss been recognized previously.

#### *(f) Leased assets*

Leases are classified as an operating lease whenever the terms of the lease do not transfer substantially all of the risks and rewards of ownership to the lessee. Lease payments are recognized as an expense on a straight-line basis over the lease term, except where another systematic basis is more representative of the time pattern in which the economic benefits are consumed.

#### *(g) Revenue recognition*

The Company reports its revenue as recurring revenue, professional services, and other marketing and development services. Recurring revenue is derived from subscription fees for cloud-based software and maintenance and support for legacy license sales. Subscription revenue is primarily derived from subscription and maintenance contracts for defined periods. Professional services revenue consists mainly of professional services, including consulting and implementation services as well as legacy perpetual license sales. Other marketing and development service revenue consists of contracts with device vendors for integration of vendor operating systems to ProntoForms and form contracts with channel partners and device vendors for the delivery of marketing services.

The software is delivered through the cloud from the Company's hosting facilities. Therefore, these arrangements are treated as service agreements. The Company recognizes revenue when all of the following conditions are met:

- Persuasive evidence of an arrangement exists;
- Subscription or services have been delivered to the customer;
- Recovery of consideration is probable; and
- Related fees can be measured reliably.

Subscription fees are recognized monthly over the term of the arrangement.

Additionally, if an agreement contains non-standard acceptance or requires non-standard performance criteria to be met, revenues are deferred until the satisfaction of these conditions.

Maintenance revenue is recognized on a straight-line basis over the term of the contract.

Revenue from other services is recognized in profit or loss in proportion to the stage of completion of the transaction at the reporting date based either on completion of services or labour hours to date over total services or labour hours to be performed. Any probable losses are recognized immediately in operating expenses. In certain situations where the outcome of an arrangement cannot be estimated reliably, costs associated with the arrangement are recognized as incurred. In this situation, revenues are recognized only to the extent of the costs incurred that are probable of recovery.

The Company may sell subscription license agreements with multiple-element arrangements that also include professional services. Multiple-element arrangements are recognized as the revenue for each unit of accounting is earned based on the relative fair value of each unit. If the fair value of the delivered item is not reliably measurable, then revenue is allocated based on the difference between the total arrangement consideration and the fair value of the undelivered item. A delivered element is considered a separate unit of accounting if it has value to the customer on a standalone basis, and delivery or

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

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### 3. Significant accounting policies (continued)

#### *(g) Revenue recognition (continued)*

performance of the undelivered elements is considered probable and substantially under the Company's control. If these criteria are not met, revenue for the arrangement as a whole is accounted for as a single unit of accounting.

Unbilled receivables arise where professional services are performed or product is delivered prior to the Company's ability to invoice in accordance with the contract terms.

Deferred revenue arises when customers are invoiced in advance of revenue recognition criteria being met.

#### *(h) Research and development*

Research costs are expensed as incurred. Development expenditures are capitalized only if development costs can be measured reliably, the product or process is technically and commercially feasible, future economic benefits are probable, and the Company intends to and has sufficient resources to complete development to use or sell the asset. Other development expenditures are recognized in profit and loss as incurred. To date, no development costs have been capitalized.

#### *(i) Income taxes*

The Company uses the asset and liability method to account for income taxes. Deferred income tax assets and liabilities are recognized for the future tax consequences attributable to differences between the carrying amounts of existing assets and liabilities for accounting purposes, and their respective tax bases. Deferred income tax assets and liabilities are measured using tax rates that have been enacted or substantively enacted applied to taxable income in the years in which those temporary differences are expected to be recovered or settled. The effect on deferred income tax assets and liabilities of a change in statutory tax rates is recognized in profit or loss in the year of change. Deferred income tax assets are recorded when their recoverability is considered probable and are reviewed at the end of each reporting period.

#### *(j) Investment tax credits and other government assistance*

The Company is entitled to certain Canadian investment tax credits for qualifying research and development activities performed in Canada. Investment tax credits are recorded as a reduction of the related expense or as a reduction of the cost of the related asset. The benefits are recognized when the Company has complied with the terms and conditions of the approved grant program or applicable tax legislation provided there is reasonable assurance of realization.

Also from time to time, the Company receives funding under various federal or provincial Government research and development or hiring assistance programs. Government assistance is recorded as a reduction of the related expense. The benefits are recognized when the Company has complied with the terms and conditions of the approved government assistance program provided there is reasonable assurance of realization. A liability for government assistance payable is recorded when the amount is determinable and it is considered likely that amounts will be repaid. The benefit of a government loan at a below-market rate of interest is treated as a government grant measured as the difference between the proceeds received and the fair value of the loan based on prevailing market interest rates.

#### *(k) Share-based compensation*

The Company has an employee stock option plan. The Company measures equity settled share-based payments based on their fair value at the grant date and recognizes compensation expense over the vesting period based on the Company's estimate of equity instruments that will eventually vest. Expected forfeitures are estimated at the date of grant and subsequently adjusted if further information indicates actual forfeitures may vary from the original estimate. The impact of the revision of the original estimate is recognized in profit or loss such that the cumulative expense reflects the revised estimate. For stock options granted to non-employees the compensation expense is measured at the fair value of

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

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### 3. Significant accounting policies (continued)

#### *(k) Share-based compensation (continued)*

the good and services received except where the fair value cannot be estimated in which case it is measured at the fair value of the equity instruments granted. The fair value of share-based compensation to non-employees is periodically re-measured until counterparty performance is complete, and any change therein is recognized over the period and in the same manner as if the Company had paid cash instead of paying with or using equity instruments. Consideration paid by employees or non-employees on the exercise of stock options is recorded as share capital and the related share-based compensation is transferred from share-based payment reserve to share capital.

#### *(l) Earnings per share*

The Company presents basic and diluted earnings per share data for its common shares. Basic earnings per share is calculated by dividing the profit or loss attributable to common shareholders of the Company by the weighted average number of common shares outstanding during the period. Diluted earnings per share is determined by adjusting any profit attributable to common shareholders and the weighted average number of common shares outstanding, adjusted for the effects of all dilutive potential common shares, which comprise warrants and share options issued. When the Company incurs a loss, basic and diluted earnings per share are the same.

#### *(m) Financial instruments*

##### Financial assets

The Company initially recognizes financial assets at fair value on the date that they are originated. All financial assets (including assets designated at fair value through profit or loss) are recognized initially on the date at which the Company becomes a party to the contractual provisions of the instrument.

The Company derecognizes a financial asset when the contractual rights to the cash flows from the asset expire, or it transfers the rights to receive the contractual cash flows on the financial asset in a transaction in which substantially all the risks and rewards of ownership of the financial asset are transferred. Any interest in transferred financial assets that is created or retained by the Company is recognized as a separate asset or liability.

The Company classifies its financial assets as financial assets at fair value through profit and loss or loans and receivables.

A financial asset is classified at fair value through profit or loss if it is classified as held-for-trading or is designated as such upon initial recognition. Financial assets are designated at fair value through profit or loss if the Company manages such investments and makes purchase and sale decisions based on their fair value in accordance with the Company's documented risk management or investment strategy. Financial assets at fair value through profit or loss are measured at fair value, and changes therein are recognized in profit or loss.

Loans and receivables are financial assets with fixed or determinable payments that are not quoted in an active market. Such assets are recognized initially at fair value. Subsequent to initial recognition loans and receivables are measured at amortized cost using the effective interest method, less any impairment losses.

##### Financial liabilities

The Company initially recognizes financial liabilities at fair value on the date that they are originated. All financial liabilities (including liabilities designated at fair value through profit or loss) are recognized initially on the date at which the Company becomes a party to the contractual provisions of the instrument.

The Company derecognizes a financial liability when its contractual obligations are discharged, cancelled or expire.

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

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### 3. Significant accounting policies (continued)

#### *(m) Financial instruments (continued)*

The Company classifies its financial liabilities as either financial liabilities at fair value through profit and loss or other liabilities.

Subsequent to initial recognition other liabilities are measured at amortized cost using the effective interest method. Financial liabilities at fair value are stated at fair value with changes being recognized in profit or loss.

#### Classification of financial instruments

The Company classifies its financial assets and liabilities depending on the purpose for which the financial instruments were acquired, their characteristics, and management intent as outlined below:

Cash and cash equivalents are designated as at fair value through profit or loss, with changes in fair value being recorded in net earnings at each period-end.

Accounts receivable, unbilled receivables, related party loan and other government funding receivable have been classified as loans and receivables and are measured at amortized cost less impairments.

Accounts payable and accrued liabilities and long-term debt have been classified as other financial liabilities.

The derivative liability is classified at fair value through profit and loss.

#### Effective interest method

The effective interest method is a method of calculating the amortized cost of a debt instrument and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of the debt instrument, or, where appropriate, a shorter period, to the net carrying amount on initial recognition.

#### Transaction costs

Transaction costs that are directly attributable to the acquisition or issue of financial assets and financial liabilities (other than financial assets and financial liabilities at fair value through profit or loss) are added to or deducted from the fair value of the financial assets or financial liabilities, as appropriate, on initial recognition. Transaction cost directly attributable to the acquisition of financial assets or financial liabilities at fair value through profit or loss are recognized immediately in profit or loss.

#### Impairment of financial assets

Financial assets, other than those classified at fair value through profit and loss, are assessed for indicators of impairment at the end of the reporting period. Financial assets are considered to be impaired when there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows of the investment have been affected.

#### *(n) Borrowing costs*

Borrowing costs directly attributable to the acquisition, construction or production of qualifying assets, which are assets that necessarily take a substantial period of time to get ready for their intended use or sale, are added to the cost of those assets, until such time as the assets are substantially ready for their intended use or sale.

All other borrowing costs are recognized in profit or loss in the period in which they are incurred.

#### *(o) Critical accounting estimates and judgments*

The preparation of the consolidated financial statements in conformity with IFRS requires management to make judgments, estimates and assumptions that affect the application of accounting policies and the

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

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### 3. Significant accounting policies (continued)

#### *(o) Critical accounting estimates and judgments (continued)*

reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates. Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the period in which the estimates are revised and in any future periods affected.

#### Revenue recognition

Application of the accounting principles related to the measurement and recognition of revenue requires the Company to make judgments and estimates. Revenue arrangements may be comprised of multiple license and service elements. Judgment is required in determining the deliverables that exist in an arrangement and the nature of these deliverables. Revenue recognition requires the arrangement fee to be allocated to the elements on a relative fair value basis. Judgment and estimates are required when determining the relative fair value of elements utilizing standalone prices for similar deliverables where it exists or third party evidence of standalone price or internally generated estimates of standalone price.

Revenue for product elements is recognized when delivered. Judgment is required in determining when delivery has occurred including assessing if significant obligations to install the product exist that must be completed, the timing of when the significant risks and rewards of ownership have been transferred, and if a risk of return exists due to non-compliance with product specifications.

Revenue for service elements is recognized as the services are performed. Estimates of proportional performance of service arrangements are required to recognize revenue including effort spent to date versus total effort expected to complete.

#### Cost of sales

The Company's cost of sales consists of payments for hosting infrastructure costs, an allocation of costs incurred by the operations of professional services, all costs incurred by the support functions, and costs associated with software related to recurring revenue.

#### Impairment of trade receivables

Management determines the estimated recoverability of trade receivables based on the evaluation and ageing of trade receivables, including the current creditworthiness and the past collection history of the customers and reviews these estimates at the end of each reporting period. The Company maintains an allowance for doubtful accounts to provide for impairment of trade receivables. The expense relating to doubtful accounts is included within general and administrative expenses in the consolidated statement of comprehensive loss.

#### Share-based compensation

In calculating the share-based compensation expense, key estimates such as the rate of forfeiture of options granted, the expected life of the option and the risk-free interest rate are used.

#### Warrants

In calculating the value of the warrants, key estimates such as the risk-free interest rate are used.

#### Functional currency

The majority of revenue contracts are priced and billed in U.S. dollars whereas the cost structure inputs are primarily in Canadian dollars. Secondary indicators of functional currency including financing and cash holdings are primarily in Canadian dollars. As the indicators of functional currency do not clearly indicate a specific currency, the indicators as a whole have been judged to indicate the Canadian dollar is the functional currency of the parent company and its subsidiaries.

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

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### 3. Significant accounting policies (continued)

#### (o) Critical accounting estimates and judgments (continued)

##### Derivative liability

In calculating the derivative liability related to the long-term debt, key estimates such as projected future revenue and discount rates are used.

##### Provisions

Provisions are recognized when the Company has a present obligation, legal or constructive as a result of a previous event, if it is probable that the Company will be required to settle the obligation and a reliable estimate can be made of the obligation. The amount recognized is the best estimate of the expenditure required to settle the present obligation at the end of the reporting period, taking into account the risks and uncertainties surrounding the obligations. Provisions are reviewed at the end of each reporting period and adjusted to reflect the current best estimate of the expected future cash flows.

#### (p) New and revised IFRS in issue but not yet effective

The following is a list of standards and amendments that have been issued but are not yet effective and have not yet been adopted by the Company:

##### *IFRS 9 Financial Instruments ("IFRS 9")*

The IASB issued the final version of IFRS 9 on July 24, 2014, which replaces IAS 39 *Financial Instruments: Recognition and Measurement*. This final version of IFRS 9 represents the completion of this project and it includes requirements for recognition and measurement, impairment, derecognition and general hedge accounting. IFRS 9 does not address the specific accounting for open portfolios or macro hedging as these items are part of a separate IASB project that is currently ongoing. This final Standard introduces a single, principles-based approach that amends both the categories and associated criteria for the classification and measurement of financial assets, which is driven by the entity's business model for the portfolio in which the assets are held and the contractual cash flows of these financial assets. Certain amendments have been made to the financial asset classification and measurement principles in prior versions of IFRS 9. This Standard introduces an amended hedging model which aligns hedge accounting more closely with an entity's risk management activities and also includes a new financial asset impairment model which is based on expected losses rather than incurred losses. This new Standard supersedes all prior versions of IFRS 9. The new Standard will come into effect on January 1, 2018 with early application permitted. The Company is currently evaluating the impact of IFRS 9 on its consolidated financial statements.

##### *IFRS 15 Revenue from Contracts with Customers ("IFRS 15")*

IFRS 15 was issued by the IASB on May 28, 2014, and will replace IAS 18, *Revenue*, IAS 11, *Construction Contracts*, and related interpretations on revenue. IFRS 15 sets out the requirements for recognizing revenue that apply to all contracts with customers, except for contracts that are within the scope of the Standards on leases, insurance contracts and financial instruments. IFRS 15 uses a control based approach to recognize revenue which is a change from the risk and reward approach under the current standard. Companies can elect to use either a full or modified retrospective approach when adopting this standard and it is effective for annual period beginning on or after January 1, 2017. The Company is currently evaluating the impact of IFRS 15 on its consolidated financial statements.

##### *IFRS 16 Leases ("IFRS 16")*

The IASB issued a new standard, IFRS 16 on January 13, 2016, which supersedes IAS 17 *Leases*. The new standard brings most leases on the balance sheet for lessees under a single model and eliminates the distinction between operating and finance leases. Lessor accounting remains largely unchanged. The new standard will come into effect for periods beginning on or after January 1, 2019. The Company is currently evaluation the impact of IFRS 16 on its consolidated financial statements.

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

#### 4. Accounts receivable

Accounts receivable consist of the following:

	2015	2014
	\$	\$
Trade receivables	2,156,628	1,401,117
Allowance for doubtful accounts	(104,018)	(51,638)
	<b>2,052,610</b>	<b>1,349,479</b>

Movement in the allowance for doubtful accounts is as follows:

	2015	2014
	\$	\$
Balance at the beginning of the period	(51,638)	(36,340)
Increase in provision	(69,013)	(27,000)
Receivables balances written-off	16,633	11,702
	<b>(104,018)</b>	<b>(51,638)</b>

#### 5. Investment tax credits and other government assistance

During the year ended December 31, 2015, the Company recorded investment tax credits of \$198,000 (2014 - \$140,986) as a reduction of research and development expenses. The Company claims research and development deductions and related investment tax credits for income tax purposes based on management's interpretation of the applicable legislation in the Income Tax Act of Canada. These claims are subject to audit by the Canada Revenue Agency.

During the year ended December 31, 2015, the Company recorded non-refundable government assistance of \$34,987 related to provincial and federal employment assistant programs (2014 - \$29,240) against research and development expenses.

#### 6. Prepaid expenses and other receivables

	2015	2014
	\$	\$
Prepays and deposits	257,004	180,926
Commodities tax receivable	62,487	84,867
Employee advances	14,017	3,978
	<b>333,508</b>	<b>269,771</b>

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

### 7. Property, plant and equipment

<b>Cost</b>	Balance at January 1, 2015	Additions	Disposals/ adjustments	Balance at December 31, 2015
	\$	\$	\$	\$
Computer equipment	237,137	103,727	-	340,864
Office equipment	31,887	36,574	-	68,461
Furniture	125,930	27,691	-	153,621
Leasehold improvements	52,982	7,540	-	60,522
<b>Total</b>	<b>447,936</b>	<b>175,532</b>	<b>-</b>	<b>623,468</b>

<b>Accumulated amortization</b>	Balance at January 1, 2015	Amortization	Disposals/ adjustments	Balance at December 31, 2015
	\$	\$	\$	\$
Computer equipment	185,658	41,602	-	227,260
Office equipment	4,258	14,824	-	19,082
Furniture	3,142	15,691	-	18,833
Leasehold improvements	3,750	16,166	-	19,916
<b>Total</b>	<b>196,808</b>	<b>88,283</b>	<b>-</b>	<b>285,091</b>

<b>Cost</b>	Balance at January 1, 2014	Additions	Disposals/ adjustments	Balance at December 31, 2014
	\$	\$	\$	\$
Computer equipment	198,994	38,143	-	237,137
Office equipment	2,325	29,562	-	31,887
Furniture	19,135	125,930	(19,135)	125,930
Leasehold improvements	4,026	52,982	(4,026)	52,982
<b>Total</b>	<b>224,480</b>	<b>246,617</b>	<b>(23,161)</b>	<b>447,936</b>

<b>Accumulated amortization</b>	Balance at January 1, 2014	Amortization	Disposals/ adjustments	Balance at December 31, 2014
	\$	\$	\$	\$
Computer equipment	159,688	25,970	-	185,658
Office equipment	929	3,329	-	4,258
Furniture	10,870	5,258	(12,986)	3,142
Leasehold improvements	4,026	3,750	(4,026)	3,750
<b>Total</b>	<b>175,513</b>	<b>38,307</b>	<b>(17,012)</b>	<b>196,808</b>

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

### 7. Property, plant and equipment (continued)

	2015	2014
	\$	\$
Carrying amount		
Computer equipment	113,604	51,479
Office equipment	49,379	27,629
Furniture	134,788	122,788
Leasehold improvements	40,606	49,232
<b>Total</b>	<b>338,377</b>	<b>251,128</b>

All assets are pledged as security against the long-term debt.

### 8. Intangible assets

<b>Cost</b>	January 1, 2015	Additions	Disposals/ adjustments	December 31, 2015
	\$	\$	\$	\$
Licensed computer software	93,471	9,344	-	102,815
Intellectual property	-	83,620	-	83,620
Software implementation costs	-	62,781	-	62,781
<b>Total</b>	<b>93,471</b>	<b>155,745</b>	<b>-</b>	<b>249,216</b>

<b>Accumulated amortization</b>	January 1, 2015	Amortization	Disposals/ adjustments	December 31, 2015
	\$	\$	\$	\$
Licensed computer software	90,758	4,236	-	94,994
Intellectual property	-	21,077	-	21,077
Software implementation costs	-	13,039	-	13,039
<b>Total</b>	<b>90,758</b>	<b>38,352</b>	<b>-</b>	<b>129,110</b>

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

### 8. Intangible assets (continued)

Cost	Balance at January 1, 2014	Additions	Disposals/ adjustments	Balance at December 31, 2014
	\$	\$	\$	\$
Licensed computer software	92,022	1,449	-	93,471

  

Accumulated amortization	Balance at January 1, 2014	Amortization	Disposals/ adjustments	Balance at December 31, 2014
	\$	\$	\$	\$
Licensed computer software	85,488	5,270	-	90,758

  

	2015	2014
	\$	\$
Carrying amount		
Licensed computer software	7,821	2,713
Intellectual property	62,543	-
Software implementation costs	49,742	-
	120,106	2,713

### 9. Share capital

Authorized

An unlimited number of common shares:

#### 2015

During the year ended December 31, 2015, 430,500 common shares were issued upon the exercise of options for proceeds of \$76,800.

On September 21, 2015, the Company completed a private placement resulting in gross proceeds of \$3,450,000. The private placement involved the sale of 11,500,000 units at an issue price of \$0.30 per unit. Each unit consisted of one common share and one half of one common share purchase warrant. Each whole common share purchase warrant entitles the holder thereof to acquire one common share of the Company at an additional purchase price of \$0.45 per share at any time up to eighteen months from the closing date.

\$2,700,000 of the proceeds were brokered subject to commissions of \$162,600 plus 542,000 compensation options that entitles the holder to purchase common shares at the \$0.30 for a period of 18 months from the closing date.

The value of the 5,750,000 warrants was estimated using the following variables: stock price of \$0.33; expected life of eighteen months; Nil dividends; 124% volatility; and risk free interest rate of 0.65%. The \$919,000 value of the warrants was recorded as a reduction against share capital and an increase to warrant reserve.

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

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### 9. Share capital (continued)

#### 2015 (continued)

The value of the 542,000 compensation options was estimated using the following variables: stock price of \$0.33; expected life of eighteen months; Nil dividends; 124% volatility; and risk free interest rate of 0.65%. The \$103,000 value of the warrants was recorded as a reduction against share capital and an increase to warrant reserve.

#### 2014

In March 2014, the Company completed a non-brokered private placement resulting in gross proceeds of \$1,000,000. The private placement involved the sale of 3,333,333 units at \$0.30 per unit. Each unit consisted of one common share and one half of one common share purchase warrant. Each whole common share purchase warrant entitles the holder thereof to acquire one common share of the Company at an additional purchase price of \$0.45 per share at any time up to eighteen months from the closing date.

The value of the 1,666,667 warrants was estimated using the following variables: stock price of \$0.31; expected life of eighteen months; Nil dividends; 90% volatility; and risk free interest rate of 1.52%. The \$212,700 value of the warrants was recorded as a reduction against share capital and an increase to share-based payment reserve.

The proceeds were subject to a finder's fee of 7% of the gross proceeds plus warrants equal to 7% of the total number of units sold (233,333 warrants). Each finder's warrant is exercisable at \$0.45 to acquire one unit (which includes one common share and one half of a common share purchase warrant) for a period of eighteen months from the closing date. The value of these compensation warrants was estimated using the following variables: stock price of \$0.31; expected life of eighteen months; Nil dividends; 90% volatility; and risk free interest rate of 1.52%. The \$44,700 value of the warrants was recorded as a reduction against share capital and an increase to share-based payment reserve.

In June 2014, the Company issued 6,944,444 shares upon the exercise of warrants at an exercise price of \$0.30, including 1,388,889 purchased by certain Management and members of the Board of Directors. An amount of \$678,726 was reclassified from share-based reserve to share capital on exercise.

In addition, 2,126,984 common shares were issued during the year ended December 31, 2014 to certain Management and Members of the Board of Directors upon the exercise of options; 500,000 of these common shares were issued upon exercise at an average exercise price of \$0.16. The remaining 1,626,984 were issued in exchange for a loan of \$244,048 described in Note 15.

#### *Warrants continuity schedule*

As of December 31, 2015 and 2014, the Company has the following warrants with average exercise prices and expiry dates outstanding:

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

### 9. Share capital (continued)

	Number of whole share warrants	Average exercise price \$	Expiry date
Balance, December 31, 2013	6,944,444	0.30	September 12, 2015
Issued pursuant to private placement Agents' warrants issued pursuant to private placement	1,666,667 350,000	0.45 0.45	September 12, 2015
Exercised	(6,944,444)		
Balance, December 31, 2014	2,016,667	0.45	September 12, 2015
Expired	(2,016,667)		March 21, 2017
Issued pursuant to private placement Agents' warrants issued pursuant to private placement	5,750,000 542,000	0.45 0.30	March 21, 2017
<b>Balance, December 31, 2015</b>	<b>6,292,000</b>	<b>0.44</b>	

#### Option Plan

The Company has a share option plan (the "Plan") that is administered by the Board of Directors of the Company who establish exercise prices, at not less than market price at the date of grant, and vesting periods, which to date have been set between one and three years. Options under the Plan remain exercisable for five years from the date of grant. The maximum number of common shares reserved for issuance for options that may be granted under the Plan as at December 31, 2015 was 10,329,583 (2014 - 7,945,833).

	Outstanding	Exercise price \$
Balance outstanding as at December 31, 2013	6,305,484	0.15
Granted	2,436,500	0.40
Exercised	(2,126,984)	0.15
Expired	(78,000)	0.15
Forfeited	(24,000)	0.14
Balance outstanding as at December 31, 2014	6,513,000	0.25

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

### 9. Share capital (continued)

	Outstanding	Exercise price
		\$
Granted	2,980,000	0.28
Exercised	(680,500)	0.17
Cancelled/Forfeited	(188,334)	0.34
Expired	(20,000)	0.21
<b>Balance outstanding as at December 31, 2015</b>	<b>8,604,166</b>	<b>0.26</b>
<b>Balance exercisable as at December 31, 2015</b>	<b>4,243,050</b>	<b>0.21</b>

The following tables summarize information concerning stock options outstanding at December 31, 2015.

	Options outstanding			Options exercisable	
	Exercise price	Number	Weighted Average remaining contractual life (years)	Number	Weighted Average remaining contractual life (years)
	\$				
	0.09	649,000	2.87	406,877	2.87
	0.10 - 0.15	1,317,000	0.47	1,317,000	0.47
	0.16 - 0.20	1,390,000	1.42	1,385,602	1.42
	0.21 - 0.30	2,930,000	4.61	216,858	4.61
	0.31 - 0.40	2,318,166	3.69	916,713	3.69
		<b>8,604,166</b>	<b>3.07</b>	<b>4,243,050</b>	<b>1.91</b>

#### Share-based compensation

The Company recorded \$610,490 (2014 - \$413,551) as share-based payment reserve and share-based compensation expense, which is measured at fair value at the date of grant and is expensed over the option's vesting period. The weighted average grant date fair value of options granted during the year is \$0.28 (2014 - \$0.33). In determining the amount of share-based compensation, the Company used the Black-Scholes option pricing model to establish the fair value of options granted by applying the following assumptions:

	2015	2014
Risk-free interest rate	<b>1.44%</b>	1.40%
Expected life in years	<b>3.72</b>	4.13
Expected dividend yield	<b>0%</b>	0%
Volatility	<b>123%</b>	132%

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

### 9. Share capital (continued)

#### *Share-based compensation (continued)*

Volatility was estimated by using the historical volatility of the Company. The expected life in years represents the period of time that options granted are expected to be outstanding. The risk-free rate is based on zero coupon Canada government bonds with a remaining term equal to the expected life of the options.

### 10. Long-term debt and derivative liability

	2015	2014
	\$	\$
Business Development Bank of Canada loan, interest at 8.5% per annum, compounded annually	1,000,000	1,000,000
Transaction costs	(30,528)	(30,528)
Accrued interest	3,542	3,542
Derivative liability, at inception	(458,824)	(458,824)
Accretion of discount	250,119	153,419
	<b>764,309</b>	<b>667,609</b>

On November 27, 2012, the Company entered into an agreement with the Business Development Bank of Canada ("BDC") for long-term debt financing ("the Loan") of up to \$1,000,000 of which \$500,000 was received as at December 31, 2012 and the remaining amounts were received in early 2013. The Loan bears interest at 8.5% per annum, compounded annually. In addition, there are the following additional required payments: bonus interest payable for a) between .25% and 6.0% of revenue generated for 2015 and 2016 plus b) between .5% and 1.0% of the valuation of the Company, up to a maximum of \$500,000, in the event of the sale of the Company. The royalty payments related to 2015 and 2016 revenue are due as a lump sum on June 15<sup>th</sup>, 2017. The Loan is subject to compliance with certain covenants, is secured against the assets of the Company, and matures on November 15, 2017. As at December 31, 2015, the Company is in compliance with the covenants.

The additional bonus interest payments represent embedded derivatives that need to be separately measured. The debt was bifurcated between the debt and the derivatives. The debt component will be accreted up to its fair value over the term of the loan and the derivative is revalued each reporting period. The fair value of the bonus interest payments on the loan, were valued at fair value at inception, and subsequently at the end of each reporting period. The bonus interest on revenues was based on the present value of management's best estimate of future revenues, using an appropriate discount rate.

The bonus interest on sale was based on management's estimate of the future value of the Company based on a probability weighted revenue multiplier. The fair value recorded at the time the proceeds were obtained totaled \$458,824. Any changes in fair value are recorded through the statement of comprehensive loss.

The following table sets out the derivative liability as at December 31, 2015.

	2015	2014
	\$	\$
Derivative portion of new loan proceeds at inception	458,824	458,824
Cumulative fair value adjustment	597,318	457,722
<b>Balance, December 31, 2015</b>	<b>1,056,142</b>	<b>916,546</b>

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

### 10. Long-term debt and derivative liability (continued)

The change in fair value of the derivative for the year ended December 31, 2015 was \$ 139,596 (2014 - \$154,483).

### 11. Loss per share

Net loss per common share represents net loss attributable to common shareholders divided by the weighted average number of common shares outstanding during the period. The common shares pledged as security for loans receivable are excluded from the calculation of weighted average number of common shares outstanding.

Diluted loss per common share is calculated by dividing the applicable net loss by the sum of the weighted average number of common shares outstanding and all additional common shares that would have been outstanding if potentially dilutive common shares had been issued during the period.

For all the periods presented, diluted loss per share equals basic loss per share due to the anti-dilutive effect of options and warrants. The outstanding number and type of securities that could potentially dilute basic net loss per share in the future but that were not included in the computation of diluted net loss per share because to do so would have reduced the loss per share (anti-dilutive) for the periods presented are as follows:

	2015	2014
Options (Note 9)	8,604,166	6,513,000
Warrants (Note 9)	5,750,000	1,666,667
Agents warrants (Note 9)	542,000	350,000
	<b>14,896,166</b>	<b>8,529,667</b>

### 12. Income taxes

The Company has non-capital losses available to reduce future years' taxable income which expire as follows:

	Canada	United States
	\$	\$
2025	-	87,069
2026	4,183,540	1,013,183
2027	4,155,883	818,942
2028	1,798,984	289,950
2029	936,552	222,857
2030	1,083,821	305,412
2031	1,749,082	-
2032	1,833,827	-
2033	292,220	-
	<b>16,033,909</b>	<b>2,737,413</b>

The U.S. losses may be subject to limitation under Internal Revenue Code Section 382.

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

### 12. Income taxes (continued)

The Company also has unclaimed research and development expenditures (SR&ED) of approximately \$8,046,575 which may be carried forward indefinitely to reduce future years' taxable income. The Company also has investment tax credits of approximately \$1,450,493 and \$301,967 available to reduce future years' federal and provincial income tax payable, respectively. The federal credits begin to expire in 2021 whereas the provincial credits commence to expire in 2030. The potential benefits relating to the available non-capital losses, unclaimed SR&ED expenditures and investment tax credit carryforward balances have not been recorded in the consolidated financial statements. Based on management's judgements, the Company does not consider it probable that the deferred tax assets will be realized.

### 13. Segmented information

IFRS 8 *Operating Segments* defines an operating segment as (a) a component of an entity that engages in business activities from which it may earn revenues or incur an expense (including revenues and expenses relating to transactions with other components of the same entity), (b) operating results are regularly reviewed by the entity's chief operating decision maker to make decisions about resources to be allocated to the segment and to assess its performance, and (c) for which discrete financial information is available.

The Company operates in one operating segment being mobile computer software solutions. This segment engages in business activities from which it earns license, support and professional services revenues, and incurs expenses.

Revenues from external customers are attributed to geographic areas based on the location of the contracting customers. The following table sets forth external revenue by geographic areas:

	2015	2014
	\$	\$
United States	7,185,319	4,897,410
Canada	832,876	621,616
United Kingdom	327,040	198,543
Mexico	346,231	87,684
Other	500,821	471,997
	<b>9,192,287</b>	<b>6,277,250</b>

For the year ended December 31, 2015, the Company had one customer that individually accounted for 49% of revenue (2014 - 50%).

All property, plant and equipment and intangible assets are located in Canada.

### 14. Related parties

#### ***Key management personnel compensation***

Key management personnel are those persons having the authority and responsibility for planning, directing and controlling activities of the entity, directly or indirectly. The key management personnel of the Company are the members of the Company's executive management team and Board of Directors, who control approximately 31% of the outstanding shares of the Company. Compensation provided to key management is as follows:

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

### 14. Related parties (continued)

#### *Key management personnel compensation (continued)*

	2015	2014
	\$	\$
Short-term employee benefits	1,151,078	732,659
Contractor payments	134,797	204,000
Variable compensation	494,395	238,375
Share-based compensation	488,611	323,329
	<b>2,268,881</b>	<b>1,498,363</b>

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed by the related parties.

If terminated for other than just cause, each executive officer is entitled to up to 12 months prior written notice or payment thereof in lieu at the rate in effect at the time of termination.

#### *Related party transactions*

Loans totalling \$528,043 have been issued to the CEO to purchase common shares. The loans are non-interest bearing and principal is repayable at any time on or before the maturity dates.

Date of loan	Loan amount	Common shares	Maturity date
	\$	\$	
July 23, 2009*	148,408	791,504	July 23, 2016
September 5, 2016	338,433	1,626,984	September 5, 2016
September 30, 2016	41,202	250,000	September 5, 2016
Total	528,043	2,668,488	

\* Original maturity date was July 23, 2014 and was extended to July 23, 2016

The 2,668,488 common shares acquired under the 2009, 2014 and 2015 CEO Share Purchase Loans are pledged as security against the share purchase loans and are held as security by the Company until such time as the individual loans are repaid. The share purchase loans are immediately due and payable to the Company upon the sale of the common shares or upon the termination of employment, subject to certain conditions being met. The market value of the underlying common shares for the 2009, 2014 and 2015 CEO Share Purchase Loans as at December 31, 2015 was \$1,014,025.

Despite their legal form, the 2009, 2014 and 2015 Share Purchase Loans are accounted for similar to the grant of an option under IFRS. For the year ended December 31, 2015, the Company recorded \$10,401 in share-based compensation expense for the 2015 CEO Share Purchase Loan. For the year ended December 31, 2014, the Company recorded \$67,876 in share-based compensation expense for the extension of the 2009 CEO Share Purchase Loan and recorded \$68,990 in share-based compensation expense related to the issuance 2014 CEO Share Purchase Loan. As such, for accounting purposes, the common shares issued and the share purchase loans granted under the loan and share pledge agreements are not recognized as outstanding until such time as payments are received on the loan balances. The \$107,451 Related Party Loan Receivable for related tax remittances is treated as a current receivable.

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

(in Canadian dollars)

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### 14. Related parties (continued)

#### *Key management personnel compensation (continued)*

The Company leases office premises from a company controlled by the Chairman of the Board. Subsequent to year end, the Company signed a new seven year lease from the same company that will commence August 2016 through to July 2023. The current lease will be terminated by the landlord effective July 31, 2016. The existing and new leases have the following minimum annual lease payments:

	\$
2016	530,468
2017	702,000
2018	702,000
2019	702,000
2020 and beyond	2,567,500

For the year ended December 31, 2015, the expense incurred under this lease was \$242,456 (2014 - \$194,108). The Company had \$Nil (December 31, 2014 - \$Nil) owing related to rent associated with these leased premises at December 31, 2015.

These transactions are measured at the exchange amounts being the amounts agreed to by the parties.

### 15. Commitments

The Company leases equipment and office space under operating leases which will expire in 2020 and 2023, respectively. Future minimum payments due in each of the next five years under the operating leases are as follows:

	\$
2016	533,048
2017	704,580
2018	704,580
2019	704,580
2020	2,569,650

### 16. Financial instruments

#### *Currency risk*

The Company reported a foreign exchange gain of \$398,859 for the year ended December 31, 2015 and a gain of \$199,939 for the year ended December 31, 2014. The foreign exchange exposure relates primarily to fluctuations against the Canadian dollar as a portion of revenues and operating expenses are denominated in U.S. dollars. The Company has not used derivative financial instruments to manage this risk.

As at December 31, 2015, a 10% strengthening (weakening) of the Canadian dollar against the U.S. dollar would have increased (decreased) comprehensive loss by approximately \$315,000 based on the Company's net U.S. monetary assets as at December 31, 2015. While the Company attempts to maintain a U.S. dollar cash balance to match its short-term U.S. denominated obligations, it receives a significant portion of its revenues in U.S. denominated payments exposing it to additional U.S. exchange risk.

# ProntoForms Corporation

## Notes to the consolidated financial statements

December 31, 2015 and 2014

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### 16. Financial instruments (continued)

#### *Interest risk*

The Company's exposure to interest rate risk is minimal as the long-term debt has a fixed rate of interest. The Company may invest surplus cash in highly liquid investments with short terms to maturity that would accumulate interest at prevailing rates for such investments, but the Company did not have any in the periods presented. The Company does not use derivative instruments to reduce its exposure to interest rate fluctuations.

#### *Credit risk*

The Company provides credit to its customers in the normal course of operations. The Company has established credit evaluation, approval and monitoring processes to mitigate credit risk.

The carrying amount of cash and cash equivalents, accounts receivable, unbilled receivables and related party loan receivable represents the maximum exposure to credit risk and at December 31, 2015, this amounted to \$6,253,801 (2014 - \$3,864,005). The cash is held by the Company's banks which are large Canadian and International banks. Since the inception of the Company, no losses have been suffered in relation to cash held in bank. No allowance for credit losses other than doubtful accounts described above has been made.

#### *Concentration risk*

Management determines concentration risk through regular review of areas such as customer, vendor and geographic characteristics within all financial instruments.

As at December 31, 2015, the Company has concentrated credit risk with one customer totalling 42% of its accounts receivable (2014 - one customer totalling 45% of its accounts receivable). As at December 31, 2015, the Company's aging of receivables was approximately 74% under sixty days and 26% over sixty days (2014 - 68% under sixty days and 32% over sixty days).

#### *Liquidity risk*

Liquidity risk is the risk that the Company will not be able to meet its financial obligations as they become due. The Company manages its liquidity risk by reviewing on an ongoing basis its capital requirements. To date, the Company has incurred significant operating losses. During the year ended December 31, 2015, the Company completed private placements for gross proceeds of \$3,450,000, and received additional proceeds of \$76,800 from the exercising of options. The Company's ability to continue as a going concern is dependent on its ability to generate sufficient revenues to achieve sustainable profitability.

In addition to the commitments disclosed in Note 15 the Company is obligated to the following contractual maturities of undiscounted cash flows:

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## Notes to the consolidated financial statements

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### 16. Financial instruments (continued)

#### Liquidity risk (continued)

	Carrying amount	Contractual cash flows	Year 1	Years 1 - 3	Years 4 - 5	After 5 years
	\$	\$	\$	\$	\$	\$
Accounts payable and accrued liabilities	1,998,184	1,998,184	1,998,184	-	-	-
Derivative liability	1,056,142	1,369,250	-	1,369,250	-	-
Long-term debt	764,309	1,000,000	-	1,000,000	-	-
<b>Total</b>	<b>3,818,635</b>	<b>4,367,434</b>	<b>1,998,184</b>	<b>2,369,250</b>	-	-

#### Fair values

The carrying values of cash and cash equivalents, accounts receivable, unbilled receivables, related party loan and other government funding receivable and accounts payable and accrued liabilities approximate their fair values due to their short-term to maturity. Long-term debt has a fair value of \$859,372 (carrying value of \$764,309) which is based on the present value of future interest and principal payments, using a discount rate of 18%.

#### Fair value hierarchy

Financial instruments recorded at fair value on the consolidated statement of financial position are classified using a fair value hierarchy that reflects the significance of the inputs used in making the measurements. The fair value hierarchy has the following levels:

Level 1 - valuation based on quoted prices (unadjusted) in active markets for identical assets or liabilities;

Level 2 - valuation techniques based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly (i.e., as prices) or indirectly (i.e., derived from prices);

Level 3 - valuation techniques using inputs for the asset or liability that are not based on observable market data (unobservable inputs).

The fair value hierarchy requires the use of observable market inputs whenever such inputs exist. A financial instrument is classified to the lowest level of the hierarchy for which a significant input has been considered in measuring fair value.

Cash and cash equivalents and the fair value of underlying common shares described in Note 14 are classified as a Level 1 financial instrument and the derivative liability is classified as a Level 3 financial instrument (see Note 10 for further details related to the derivative liability). The fair value of the long-term debt is also classified as a Level 3 disclosure. During the year, there were no transfers of amounts between Level 1, Level 2 and Level 3.

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### 17. Capital management

The Company's objective is to maintain sufficient capital base so as to maintain investor, creditor and customer confidence and to sustain future development of the business and provide the ability to continue as a going concern. Management defines capital as the Company's shareholders' equity and debt. The Board of Directors does not establish quantitative return on capital criteria for management; but rather promotes year over year sustainable profitable growth. The Company has not historically paid any dividends to its shareholders.

There were no changes in the Company's approach to capital management during the period. The Company has externally imposed restrictions related to covenant calculations on its long-term debt (Note 10).

### 18. Changes in non-cash working capital items

	2015	2014
	\$	\$
Accounts receivable	(703,131)	(736,743)
Investment tax credits receivable	2,986	(140,986)
Other government funding receivable	-	10,717
Unbilled receivables	8,164	(35,336)
Prepaid expenses and other receivables	(63,737)	(74,175)
Accounts payable and accrued liabilities	888,284	439,633
Deferred revenue	252,173	(140,431)
	<b>384,739</b>	<b>(677,321)</b>

### 19. Nature of expenses

The following table shows the breakdown of expenses by nature for each function on the consolidated statements of comprehensive loss:

	2015	2014
	\$	\$
Salaries and benefits	4,731,035	2,280,011
Contractors and consultants	1,565,342	1,266,540
Travel and entertainment	754,813	396,895
Professional fees	400,632	350,276
Advertising, promotion and marketing	474,138	164,466
Occupancy costs	209,724	194,108
Administration	659,456	390,705
Amortization	103,357	49,725
Commissions	468,609	321,458
Communications	148,964	136,999
Other	610,491	414,133
Investment tax credits	(138,000)	(140,986)
	<b>9,988,561</b>	<b>5,824,330</b>

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(in Canadian dollars)

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## 20. Subsequent events

On, January 26<sup>th</sup>, 2016, the Company entered into a new seven year building lease with its existing related party landlord that will commence August 2016 through to July 23, 2013. Total rent payable over the lease is \$4,966,000. The current lease will be terminated by the landlord effective July 31, 2016.

Options to purchase up to 708,000 common shares of the Company were approved for grant by the Board of Directors, including 575,000 to certain directors and officers. The options were approved for grant to be effective as of March 15, 2016 pursuant to the terms of the Company's stock option plan and are exercisable for a period of five years from the effective date at an exercise price to the closing price of the common shares on March 14, 2016. Stock option grants are subject to necessary regulatory approvals.